



SCHOOL HOLIDAY FOOD FUND

Funding Application Form 2020

The aim of the School Holiday Food Fund is to support local projects tackling food insecurity in Falkirk communities.

Groups applying must be **constituted**. **Partnerships** involving unconstituted community organisations can apply but the **lead partner** must be constituted.

Applications for the Fund will be during school holidays in October and/or December 2020.

Decisions on applications will be made by Fairer Falkirk Partnership, part of Falkirk Community Planning Partnership.

Timescale for decision making will be within 10 working days from receipt of valid application form.

GUIDANCE NOTES AND CRITERIA

PLEASE READ CAREFULLY WHEN COMPLETING YOUR APPLICATION

Section 1: Group Details

Please ensure this section is completed in full including bank details and a copy of the group's Constitution or Memorandum and Articles is attached.

Name of Organisation/Group applying

This is the name of the group applying for the funding. For partnership applications the details of the lead partner should be used.

Section 2: Details of the Project

2.1 Project Details

Applicants should detail the outcomes the project proposes to achieve and explain how these relate to supporting food security for the community.

2.2 How many people are likely to benefit from the project?

Please give an indication of the number of people who will benefit from this project. If possible, applicants should seek to provide demographic information.

2.3 Why there is a need?

Please indicate why there is a need for the project in your community, how you know it is not going to duplicate something that already exists and why your organisation or partnership should deliver it.

2.4 Does the project demonstrate partnership working?

How does your project involve other groups or partners?

2.5 Have you received any other funding for this project?

Please give details of any other funding you may have received towards this project.

2.6 Is your project aimed specifically at any of the following protected characteristics?

Falkirk Council is committed to promoting positive attitudes, equality and diversity and eliminating discrimination, harassment and victimisation for people with protected characteristics.

Section 3: Project Costs

Please ensure this is completed as fully as possible.

Payment will be made directly into a group's bank account. **The money awarded must be spent, and receipts sent to Fairer Falkirk at the end of the project.**

You must provide a report on the difference your project has made no later than six months after the grant is awarded.

Section 4: Signature:

Please ensure the application is signed by one of the group's office bearers. If you are unable to sign the form, please type your name in the Signature Box and ensure the form is sent from the same email address stated in the group details section of the form.

SECTION 1: Group Details

Name of Organisation/Group applying	
Contact Name	
Address (including postcode)	
Telephone number	
Email address	
Details of Bank Account to receive funding if awarded	
Bank Account Number	
Sort Code	
Bank Account Name	

SECTION 2: Details of the Project

2.1 Please give details of your project, identifying proposed outcomes and how this project contributes to tackling community food insecurity.

2.2 How many people are likely to benefit from the project?

- Less than 20** **21-50** **51 – 100** **whole community**

Please provide additional details:

2.3 Why is there a need for the project?

2.4 Does the project demonstrate partnership working?

Please give details of any other groups/partners that are involved in the project:

2.5 Have you received any other funding for this project?

Please give details of any other funding awarded to support this project:

Falkirk Council is committed to promoting positive attitudes, equality and diversity and eliminating discrimination, harassment and victimisation for people with protected characteristics.

2.6 Is your project aimed specifically at any of the following protected characteristics?

- | | |
|---|--|
| Sexual Orientation <input type="checkbox"/> | Pregnancy & Maternity <input type="checkbox"/> |
| Age <input type="checkbox"/> | Race <input type="checkbox"/> |
| Disability <input type="checkbox"/> | Sex (Gender) <input type="checkbox"/> |
| Religion/Belief <input type="checkbox"/> | Gender Reassignment <input type="checkbox"/> |
| Marriage/Civil partnership <input type="checkbox"/> | |

SECTION 3: Project Cost

Please give a clear breakdown of cost for the project:

Total cost of project	
Amount requested	
Breakdown of cost	

SECTION 4: Signature

Signature	
Position	
Date	

Please return the completed application form and any supporting documents to:

fairerfalkirk@falkirk.gov.uk

If you are unable to send the application electronically, please send a copy to the following address:

'Fairer Falkirk'
Corporate & Housing Services
Falkirk Council
The Forum
Callendar Business Park
Callendar Road
Falkirk
FK1 1XR